



Operating Engineers College

P.O. Box 389, Holyrood, NL A0A 2R0

Phone: (709) 229-6464 Toll Free: 1 (888) 229-6468 Fax: (709) 229-6469

E-Mail: oeo@oecollege.ca Website: www.oecollege.ca

Personal Information

Name: _____ Phone: _____
First/Middle/Last

Address: _____ Message: _____
Box/Street Address

Town/Province/Country _____ Postal Code/Zip _____
 Cell: _____

E-mail: _____ Fax: _____

Program Applying For

You may check more than one. If so, please indicate which program would be your first choice.

*These programs are for preparation for provincial/interprovincial certification.

- Heavy Equipment Operator Program (24 Weeks) Heavy Equipment Trade Qualifying Program (7 Weeks) *
- Mobile Crane Operator Program (24 Weeks) Mobile Crane Trade Qualifying Program (8 Weeks) *
- Other (Please Specify): _____ Boom Truck Trade Qualifying Program (6 Weeks) *

Educational/Employment Background (Please check the appropriate response)

Are you a(n):

- High School Graduate Yes No
- ABE or GED Graduate Yes No
- Mature Student Yes No
- Certified Journey Person Yes No

What is your Journey Person Trade? _____

Are you or will you be employed in the Heavy Equipment or Crane industry before the program start date? Yes No

Valid NL Class 05 License for a minimum of one year? Yes No

Employer	Duties/Positions	Equipment Operated	Length of Employment
School(s) Attended	Program	Certificate or Diploma	Length of Program

I hereby certify that all information on this application is accurate and complete.

Signature: _____ Date: _____

** For Office Use Only **

- Grade 12 Transcript
- ABE or GED
- CAAT
- Processing Fee
- Medical or 03/01
- Driver's License
- Funding Confirmed

Notes

Eligible Date of Acceptance: _____



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PROGRAM ACCEPTANCE POLICY

Effective May 2012

Program	Tuition	Books	Please note:
Heavy Equipment Operator - 24 weeks	\$15,550.00	\$550.00	If you do not have a Class 03 or 01 licence, you will be required to pay \$100.00 to the Department of Motor Registration in order to get a permit for a Commercial licence.
Mobile Crane Operator - 24 weeks	\$15,550.00	\$650.00	

PROCEDURE

You are required to complete and submit items 1-5 below to be eligible for acceptance; **incomplete applications/documentation will NOT be processed**. Once you have met the eligibility requirements for acceptance and a seat is available, an acceptance letter will be mailed to you. Upon acceptance, you can turn down entrance into that program on 2 separate occasions and move ahead to a future program. Once you have turned down acceptance into a program twice, **you will have to reapply** to that program (your application will not be kept on file). Ensure you have included all required documentation below:

- 1. Complete the Application Form** (on reverse)
- 2. Enclose a copy of your High School Transcript, or a copy of completion of ABE or GED. To apply as a mature student, you must complete a CAAT Assessment for Grade XII equivalency.** Please call to arrange a time.
- 3. Submit a \$35.00 Application Processing Fee.** Payable by cash, cheque or money order/bank draft (Non-refundable)
- 4. Submit a copy of your valid Class 05 Newfoundland Driver's Licence**
The Class 05 must be valid for a minimum of one year. If you have an out of province licence, it must be transferred to a Newfoundland licence, before you are eligible for acceptance.
- 5. Complete the medical and return the ORIGINAL copy to the College .**

FUNDING

- ⇒ For participants seeking funding through Human Resources Labour & Employment, we recommend you contact your local office as soon as possible as new funding application submission dates are put in place. HRLE offices have procedures in place for assessing clients for approval for training & funding.
- ⇒ To obtain information about student loans, you can visit the following online sites www.gov.nl.ca/studentaid or www.canlearn.ca, or contact the College.
- ⇒ If you are, or will be, employed in the Mobile Crane or Heavy Equipment industry before the start of the program you are applying for, please contact the College or the Department of Advanced Education and Skills, Apprenticeship & Trades Certification Division (www.ed.gov.nl.ca/app) to see if you are eligible for provincial funding.